



Consulting Services

Pandemic Planning

Do you already have a business continuity plan? If you do, the procedures for dealing with a "loss of staff" incident may provide the foundations of your pandemic response plan. However, a standalone pandemic plan may be preferable, and more suitable if you have a large geographically dispersed workforce that you need to deploy the plan to quickly.

Deliverables

- Pandemic Risk Assessment
- Pandemic Plan
- Pandemic Incident scenario testing
- Pandemic Response Training

Related Services

Additional services that we provide:

- Pandemic Response QuickStart Service
- Fully-customised BCP for your organisation
- IT Disaster Recovery Planning, training and testing
- Crisis Management
- Strategic and Operational Risk Management assessments, strategies and plans
- Security Management audits, strategies, policy and plan development

Further information

Contact us on:

- **1300-BCPLAN**
- **info@opscentre.com**

A pandemic incident presents some unique and specific considerations. The key things to identify are the most critical business functions and how to maintain them with a reduced workforce. Can we continue to operate with up to 30-40% of our staff working remotely, or in an isolated environment? What technology infrastructure would we need to deploy to enable them to do this? What about workers that can only work from our premises, such as the customer contact centre or warehouse? What would we do if we suspected an outbreak in our office?

Work from home policies, rapid deployment of technology / communications infrastructure and careful attention to containment and social distancing, along with plans to immediately address suspected cases in the workplace are all critical consideration elements.

If you are embarking on building a pandemic response plan, here are **six questions you must answer:**

- What are the minimum staffing levels and critical business processes that we must maintain ?
- Have we implemented adequate response procedures?
- Do we have stocks of emergency supplies, necessary 'telecommuting' infrastructure to enable staff to work remotely, and supplies of IT equipment that may require rapid-deployment?
- How do we introduce containment and social distancing strategies within the business?
- What is our plan for responding to staff fear and anxiety?
- Are we prepared for suspected influenza cases in the workplace; how would we deal with them?

Our approach focuses on ensuring a smooth transition from normal operations to pandemic response mode operations and back again, once the situation has passed. Communication and information dissemination is critical to ensure that internal and external players including staff, executives, media and other stakeholders are all fully aware of what is happening and what outcomes are most likely.

To take control of a pandemic quickly, you need to ensure any suspected cases are quarantined quickly and you're able to deploy staff to work in remote locations at short notice. Does your current plan meet these requirements?